

**SUMMARY OF THE SWIMMING TARANAKI INC. BOARD MEETING  
HELD 8 October 2019, 6.00PM, CAREFIRST, NEW PLYMOUTH**



**PRESENT:** Alison Gadsby, Rowan Williams, Denyse Salisbury, Lisa Goble, Kayanna Keenan, Tania Stockman

**APOLOGIES:** Sue Darney

**CONFLICTS OF INTEREST REGISTER:** None

**CONFIRMATION OF PREVIOUS MINUTES:** The minutes of the meeting held 10 September 2019 were read and accepted.

**MATTERS ARISING:** None

**STRATEGIC PLAN:** All board members required to look through strategic plan and note down ideas and what each member can bring to the board, the idea of each board member owning an area of interest/expertise (eg: Sue with finances).

**POLICIES:** Discussion around policies: Alterations to Rules or Policies, Financial Management and Operations, Management Committee, Tania to make suggested changes to policies for ratifying at next meeting.

Would like Sue to comment on Financial Management and Operations policy.

Tania to upload 'old' policies to website and update once new versions ratified.

To develop a camp policy including that parental contribution and support will be required.

**HEALTH & SAFETY:** It is noted that we only received 50% of consent forms for NZSC, to raise and discuss this when we meet with Stratford & Aquabladz and the process around consents within club and ST.

**FINANCIAL REPORT:** Move that the financial report as circulated for October is taken as a true and correct record and the accounts be approved for payment. Tania to discuss further with Sue regarding home office expenses, and for a budget to be presented at the next board meeting.

**TECHNICAL REPORT:** No meeting held yet, Rowan to speak with Callum about arranging quarterly, Andrew Wood (referee) would be great to have on committee, Rowan to approach Andrew. Tania to send Rowan what we have on file regarding the technical committee. Confirmed that Katherine Sextus was not nominated to this committee however she has expressed an interest.

**RECORD OFFICER'S REPORT –** None

## **TARANAKI EVENTS**

**Time Buster:** Pool booked for 15<sup>th</sup> November, Tania to make contact with coaches as they wanted this meet so the board would like them to help make it successful by encouraging their swimmers to participate.

**Flannagan Cup:** Committee reconvened, meeting next week.

**Junior Camp:** All set ready for camp this weekend, Davina Keller is camp manager and Donna Bouzaid Coach. Bus arranged for taking swimmers to Opunake.

## **NATIONAL EVENTS**

**NZSC:** A very successful event, results have been sent through to George, several records were broken, report will be available next meeting.

**NZSCTA Conference:** Sue received two awards (as included in Sport Taranaki nomination), need to be updated/aware of their achievements, Donna may have also been awarded a life membership? Discussed subsidy for coaches and all agreed to provide each club or coach with a donation of \$150.00, therefore Aimee, Sue, Highlands will each receive \$150.00. To ensure coaches submit information in future at least six weeks prior to conference for funding applications.

**TRANSFERS:** Miss Wieruszowski from Coast Swimming Club to Aquabladz New Plymouth Swimming Club Inc

## **GENERAL BUSINESS/Correspondence**

- Blazer Committee – Kayanna and Rowan nominated to this committee
- Consent forms and code of conduct to be included on website
- Sport Taranaki Sports Awards 2019 – nominated Zac Reid for Senior Sports Award and Sue Southgate for Coach.
- SNZ AGM 29/09/19 – Alison and Tania attended, advised of the issues surrounding the new constitution.
- To adapt a communication and social media strategy, we need to get current information out, Tania to contact Aimee and Sonia to see what they had for NZSC. Discussions surrounding how we are going to get what Swimming Taranaki does out to our members.
- Letters to schools to be sent for swimmers attending national meets.
- Club Hui, has been impossible to arrange a suitable weekday time to meet with Stratford and Aquabladz, have confirmed we will meet on Saturday 19<sup>th</sup> October, 11.30am at a venue in Inglewood (Tania to confirm). Tania to contact Sue and Aimee with details. To draft up points of discussion including uniforms, consents, membership forms.
- “Non-competitive club hui set for 16<sup>th</sup> November, 11.30am, to invite club representatives.
- Website to include parent information, Tania to investigate of what SNZ already has in place and put links to our website
- Swimming Taranaki handbook, discussions had over recreating these again. Tania to look into and bring back some ideas.